

# IDAHO PUBLIC PURCHASING ASSOCIATION

## BOARD MEETING MINUTES

August 18, 2009

Board Members Present: Bob Perkins, Bob Kobza, Keith Watts, Marcia Todd, Cathy Grisham, Tina McBride

Board Members Absent: Diane Morrison

1. Call to order: Bob Perkins called the meeting to order at 12:00.
2. Review of Meeting Minutes: Bob Perkins presented the minute from the May 29, 2009 Board Meeting and read the aloud. Bob asked if there were any comments, being none Bob asked for a motion to accept the minutes. Keith Watts motioned, Bob Kobza 2<sup>nd</sup>, all Ayes, motion passed.
3. Treasurer's Report: Bob Kobza presented the Treasurer's Report for discussion. The balance was \$2,558.54. Bob reviewed the report with the Board. Bob Perkins stated that we have a new member who found us on the web and downloaded the application form from the web as well. Total membership is now 30.
4. Fall Dinner Meeting Planning: The fall dinner meeting is set for 9-29-09. Bob Perkins asked for location suggestions. Round table ensued and a few possible locations were recommended. All suggestions and to be back to Bob no later than 8-21-09 so a decision may be made the same day.
5. Elections in December: Bob Perkins made a suggestion to amend the by-laws for officer succession through Vice President. It was suggested that the amended by-laws be completed prior to the installation of the new officers at the February 2010 meeting.
6. CPPB Fall Exam: The exam was discussed, Tina McBride and Marcia Todd indicated that they were both taking the exam.

7. Membership Drive and Planning: Bob Perkins expressed the need to get this done ASAP. Keith Watts will prepare the membership renewals and work with Cathy Grisham to get them mailed out. Bob Perkins suggested moving the renewal dates from September 30<sup>th</sup> to December 1<sup>st</sup> to enable members in good standing to vote on the officers at the December 15<sup>th</sup> election. Tina McBride motioned and Bob Kobza 2<sup>nd</sup> the motion. All ayes. Motion passed.
  
8. IPPA Letterhead & Business Cards: It was discussed if we should buy some letterhead and business cards for the officers. Keith Watts volunteered to work with Correctional Industries to see if they would donate for us.
  
9. Next Board Meeting: The next IPPA Board Meeting will be 11/18/09. Location to be determined.

Meeting adjourned by Bob Perkins at 1:10.