

IDAHO PUBLIC PURCHASING ASSOCIATION

BOARD MEETING MINUTES

August 25, 2011

Board Members Present: Tina McBride, Bob Perkins, Diane Morrison, Bob Kobza, Marcia Todd,
Frank Pierce

Board Members Absent: Keith Watts

- ① Review of Meeting Minutes: Keith Watts to e-mail February 12th Board Meeting minutes to Board members. Tina McBride to e-mail May 17, 2011 Board Meeting minutes to the Board Members. The Board will review the minutes and approve through e-mail. Once approved Bob Perkins will post the minutes to the web. Keith Watts will send any past approved minutes that are not posted to the web to Bob Perkins to post also.
- ② Treasurer's Report: Marcia Todd reported current balance \$2,364.65. There are currently 21 paid IPPA members. Motion: Bob Perkins, Second: Diane Morrison. All approved.
- ③ Fall Dinner Meeting: Possible date of September 21, 2011 at 6:30 with possible speaker of Barbara Johnson from NIGP & Columbus Regional Airport Authority, venue Louie's. Backup plan venue at Foothills Learning Center and speaker Jenny Riley.
- ④ Idaho Business Opportunity Conference: Save the date – October 19th for Buyer's Dinner and October 20th Conference both at the Stueckle Sky Center. All board members to represent their agency and the Idaho Public Purchasing Association (IPPA).
- ⑤ Reverse Vendor Fair: Conduct as part of Purchasing Month activities in March 2012 (depending on availability). Venue would be Meridian City Hall. Education of both vendors and buyers would be offered at the vendor fair. Need vendor list (Frank Pierce to get Sicomm vendors and Buy Idaho vendors). Possible date of March 15th, Keith Watts to verify
Responsibilities: Facilities, Set Up and Clean Up – Keith Watts; Food – Diane Morrison; Vendor Liaison – Tina McBride; Registration, Badges, Greeter – Marcia Todd; Programs – Diane Morrison and Tina McBride; Printing, Flyers, Etc. – Bob Kobza; Vendor List– Frank Pierce. Next RVF planning meeting scheduled for 9/16/2011 1:30 to 3:30 at DEQ pending availability.

Meeting Adjourned by Tina McBride at 12:55pm.