

# IDAHO PUBLIC PURCHASING ASSOCIATION

## BOARD MEETING MINUTES

February 16, 2010

Board Members Present: Bob Perkins, Bob Kobza, Keith Watts, Tina McBride, Diane Robinson

Board Members Absent: Marcia Todd

1. Call to order: Tina McBride called the meeting to order at 12:20.
2. Review of Meeting Minutes of November 16<sup>th</sup>: Keith Watts presented the minutes from the November 16, 2009 Board Meeting and read the aloud. Bob asked if there were any comments, being none Tina asked for a motion to accept the minutes. Bob Perkins motioned, Bob Kobza 2<sup>nd</sup>, all Ayes, motion passed.
3. Treasurer's Report: A Treasurer's Report was unavailable at time of meeting.
4. Tina present Bob Perkins with a plaque thanking him for his time as President.
5. A brief discussion on Board Members roles was conducted which lead into a discussion on Membership and Education Chairs.
6. Keith Watts handed out business cards for the Board. They were donated, along with letterhead and envelopes, by the Idaho Correctional Industries.
7. Deadlines for the Chapter Financial Form and the Group Exemption update form are March 1, 2010. Tina will check with Marcia to see if she is ready. Bob Kobza stated that his name needed to be changed to Marcia's on the financial forms and accounts. Bob stated that he would work with Marcia to get it done.

8. Tina asked for volunteers for an Education Committee and Membership Committee Chairs. Diane also suggested pursuing the State Purchasing staff for membership.
9. The March (Purchasing Month) dinner meeting place was discussed. Suggestions discussed were Eagle City Hall, Nampa City Hall and ADA County. A tentative date of March 16<sup>th</sup> was set.
10. A round table discussion took place regarding settling a tie vote and with Board Member succession. Keith Watts will obtain sample language from previous experience to discuss at next Board Meeting.
11. Next Board Meeting: The next IPPA Board Meeting will be Location to be determined.

Meeting adjourned by Tina McBride at 1:04.