

IDAHO PUBLIC PURCHASING ASSOCIATION

BOARD MEETING MINUTES

October 26, 2010

Board Members Present: Bob Perkins, Bob Kobza, Keith Watts, Tina McBride, Diane, Marcia Todd

Board Members Absent: Diane Robinson.

1. Call to order: Tina McBride called the meeting to order at 12:00.
2. Review of Meeting Minutes of August 26: Minutes from the August 26th meeting were not available for review.
3. Treasurer's Report: Marcia presented the Treasurer's Report. The current balance of the checking account is \$2,198.05. Tina called for a motion to accept the report, Keith Watts motioned and Tina 2nd, all ayes, motion passed.
4. Membership Drive:
 - Marcia to keep records and notify Keith of applications received:

Marcia handed out a list of applications received. We have received nine so far. Bob Perkins stated that new member Clara Baxter would be a good source of information for the vendor fair as she has been the go to person for the Ada County vendor fair.
 - Send invoice:

Invoices were discussed and it was stated that they should be sent as soon as the applications were received.
5. Fall Dinner Meeting:

The fall dinner meeting was held on October 6, 2010 at 6:30 at Settlers Park in Meridian. We had a small turnout of only 6 but the

speaker, Elroy Huff of Meridian Parks Department, provided a detailed report of the parks system and focused on Kliener Memorial Park currently under construction.

6. Chapter Policy:

- Marcia – records retention policy

Marcia passed out the records retention policy and asked for any comments. There were none. Tina called for a motion to incorporate into the Chapter Policy, Diane Morrison motioned, Marcia Todd 2nd, all Ayes, motion passed.

7. Discuss Reverse Vendor Fair:

- Date in March for Purchasing Month:
The date is set for March 24, 2011 at Meridian City Hall.
- Research:
Diane has asked Keith to provide contact information for local restaurants and to let her know how many tables will be available.
- Duty assignments:
Bob Perkins suggested forming committees to disperse the work.

8. Next Board Meeting:

The next Board Meeting is tentatively set for December 9th.

Meeting adjourned by Tina McBride at 1:10.