

IDAHO PUBLIC PURCHASING ASSOCIATION

BOARD MEETING MINUTES

August 26, 2010

Board Members Present: Tina McBride, Bob Perkins, Diane Robinson, Bob Kobza, Marcia Todd

Board Members Absent: Keith Watts, Diane Morrison

- ① Review of Meeting Minutes: Keith Watts to send out minutes to Board members of the July 20, 2010 Board Meeting. The Board will review the minutes from and approve through e-mail. Once approved Tina McBride will send Bob Perkins the minutes to be posted to the web. Keith Watts will send any past approved minutes that are not posted to the web to Bob Perkins to post also. Motion: Bob Kobza, Second: Diane Robinson. All approved.
- ② Treasurer's Report: Marcia Todd reported that Gregory Lindstrom paid his dues. Diane Robinson will contact Mark Little about the remaining membership dues for the Department of Purchasing employees. Marcia Todd was asked to send out the August 2009 treasures report to compare to the August 2010 report (e-mailed 8/31/2010). Motion: Bob Perkins, Second: Bob Kobza. All approved.
- ③ Fall Dinner Meeting: Possible date of October 6, 2010 at 6:30, venue of Settler's Park, speaker Elroy Huff, Meridian City Parks Superintendent, food same as decided for canceled summer dinner meeting. This will hinge on Keith Watts being able to reserve the park and speaker. Motion: Bob Perkins, Second: Marcia Todd. All approved.
- ④ Reverse Vendor Fair: Conduct as part of Purchasing Month activities in March. Venue would be Meridian City Hall depending on availability. Education of both vendors and buyers would be offered at the vendor fair. Motion: Bob Perkins, Second: Bob Kobza. All approved.
- ⑤ Chapter Policy: Marcia Todd will research the records retention policy with NIGP and e-mail to the Board. Bob Perkins will research committee policy. The policy changes will be voted on at the next Board meeting. Motion: Marcia Todd, Second: Diane Robinson. All approved.
- ⑥ Membership Drive: Keith Watts to send out renewal notice at the end of September. Membership dues are due on December 1, 2010. Discussion was to send out the application first and upon receipt of the application, send the invoice. Tina McBride will write up the invitation letter and send to Keith Watts for distribution. Motion: Marcia Todd, Second: Bob Kobza. All approved.

Meeting Adjourned by Tina McBride at 12:35pm.

