

**IDAHO PUBLIC PURCHASING ASSOCIATION  
CHAPTER OF NIGP  
BOARD MEETING MINUTES  
November 3, 2005  
SMOKEY MTN PIZZA**

President Frank Pierce called the meeting to order at 11:30 a.m.

**Attendees:**

Frank Pierce -President  
Pearl Smith – Vice President  
Jade Bacus –Treasurer  
Diane Morrison- Secretary  
Bonnie Sletten –Director at Large  
Lyle Gessford - Director at Large (arrived later)  
Margo Comorosky – Volunteer

**General Information:**

This will be Frank's last board meeting as President, he has resigned from State Purchasing and his last day is November 15, 2005. He is going to work for the private sector. So the position of President is open. It was recommended that the Pearl (vice-president) take over Frank's duties until elections. Pearl has graciously agreed to be acting president.

A motion was made and carried to have Frank become an honorary member in recognition of all his hard work in re-establishing the chapter and for serving as President. We could not have done it without him.

**Treasures Report:**

Jade provided a financial report, which indicated that there is \$1,541.00 in the bank.

**Elections:**

President, Treasure and Director at Large are all open. Diane will send out an e-mail soon asking for nominations for the membership. She will also send out an email asking everyone to vote before the next dinner meeting on December 14, 2005.

**Meeting Schedule:**

The next Dinner meeting is scheduled for December 14, 2005 the guest speaker is Steve Rutherford from Boise City and will speak on Ethics.

There was discussion regarding survey results, 20 people responded to the survey. The results indicated that a majority recommended meeting be held in the evening, although almost half would like to have a combination of both (one time evening next time lunch).

The board recommended that the dinner meetings be held quarterly starting in February, then May, August and October and that we continue with the monthly networking lunch from 12:30 -1:30. The survey also indicated that 17 members were willing to cover the cost of dinner if it was < \$16.

Note: This was later recommended by Pearl to be changed to March, June, September, and December

Starting January 1<sup>st</sup> if members attend the **function** it includes the dinner automatically. No more skipping dinner and attending the function. So they have to attend both. Non members may attend the function for \$15.00 plus the cost of individual meal.

Webinars: Charge \$5 for members who attend and \$10.00 for non-members

**Membership:**

Diane sent a letter out to the list of about 50 potential members in October.

Diane has volunteered to send out the invoices soon for renewing membership in IPPA. It was recommended a new application, invoice and a cover letter be sent. Frank and Diane will work together on the letter and invoice.

**Miscellaneous:**

It was discussion that we consider changing the by laws to make it so the there is a progression of Vice-President to President in the future.

Meeting adjourned at 1:00 p.m.